

Regular Zoning Permit Fee - \$25.00

New Home or Structure valued at over \$100,000 - \$50.00

**ZONING PERMIT APPLICATION** Zoning Permit No. \_\_\_\_\_  
City of Pierce

**Instructions: Fill in the following information as accurately and completely as possible. In addition, please include a scale drawing on provided drawing. This application is not acceptable unless all required information is furnished.**

NAME \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_

LOCATION OF PROPERTY IF IN RURAL AREA \_\_\_\_\_

APPLICATION IS FOR WHAT TYPE OF CONDITION: (Circle Appropriate Condition Below)

Alteration/Addition      Change in Use  
Moving      Sign      New Construction

PROPOSED USE: Agricultural   Residential   Commercial   Industrial   Accessory Building

TYPE OF STRUCTURE/CONSTRUCTION: \_\_\_\_\_

DIMENSIONS OF STRUCTURE   LENGTH \_\_\_\_\_   WIDTH \_\_\_\_\_   HEIGHT \_\_\_\_\_

LOT DIMENSIONS: LENGTH \_\_\_\_\_   WIDTH \_\_\_\_\_

CORNER LOT: Yes or No      Does Lot Front On Public Street? Yes or No      If yes, name of street: \_\_\_\_\_

ESTIMATED COST: \_\_\_\_\_

ESTIMATED STARTING DATE: \_\_\_\_\_      ESTIMATED COMPLETION DATE: \_\_\_\_\_

ARCHITECT/BUILDER: \_\_\_\_\_      ADDRESS: \_\_\_\_\_

AFFIDAVIT OF UNDERSTANDING

1. This zoning permit shall be effective for one year following issuance date.
2. If intensity of use, yard and height requirements are not met in this application, applicant may seek a variance to the existing zoning regulations. The Zoning Administrator does not have the authority to issue a variance.
3. Applicant understands that the responsibility to locate the described property lines and corresponding set-back lines, etc., on proposed building site is the sole responsibility of the said Applicant/Property Owner.
4. The information provided is, to the best of my (applicant's) knowledge, true and accurate. It is understood and agreed that any error, misstatement or misrepresentation of fact, either with or without intention on applicant's part, such as might, if known, cause a refusal of this application, or any alteration or change in plans made without the approval of the Zoning Administrator subsequent to the issuance of the zoning permit, shall constitute sufficient grounds for the revocation of such permit.
5. Beware that the building location shall be determined by measuring the horizontal distance from the property line to the furthest architectural projection of the existing or proposed structure.

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

**SEE BACKSIDE OF ZONING PERMIT FOR FURTHER INSTRUCTIONS**

**\*\* Please note that any new home/business built within the city limits will need to pay a non-refundable water tapping fee of \$400.00, and a sewer tapping fee of \$50.00. The fees need to be paid in full prior to the building permit being approved.**

PERMIT APPROVAL

Fee Paid in Amount of: \_\_\_\_\_ Check No. \_\_\_\_\_

Temporary Approval \_\_\_\_\_  
Temporary Disapproval \_\_\_\_\_

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_  
(Zoning Administrator)

PERMIT DISAPPROVAL

Reason for disapproval: \_\_\_\_\_  
Date application approved from variance: \_\_\_\_\_

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

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***INSTRUCTIONS: Please include below a scale drawing on provided paper, which indicates the shape and dimensions of the lot, location and names of street and alleys, shape and dimensions of all existing and proposed buildings (both on the subject property and neighboring properties), and distance from structures to lot lines. This application is not acceptable unless all required information is furnished.***

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